



Maine  
Maritime  
Academy



Memorandum of Understanding Between  
Maine Community College System (MCCS) and Maine Maritime Academy (MMA)

Maine Community College System and Maine Maritime Academy hereby enter into this Memorandum of Understanding (MOU) to provide Maine Maritime Academy Prep (MMAP) to motivated community college students. The intention of the agreement is to establish a clear pathway by which students are able to take identified remedial and college level courses in preparation for advanced studies leading to careers in business, engineering, technology, science or transportation fields at MMA.

A. MCCS Agrees to:

1. Provide each college in the system with the MMAP student requirements. (See Addendum A.)
2. Coordinate an approved program of remedial and college level preparatory courses through each of its colleges.
3. Encourage targeted admissions, registration and advising services to potential MMAP students at each college in the system.
4. Consult and collaborate with MMA regarding needed changes to the MMAP program and disseminate any such changes to each college in the system. All curriculum changes must be approved by the Director of Admissions at MMA.

B. MMA Agrees to:

1. Reserve a place in its entering Fall class for students who successfully complete the MMAP with grades of C or better in all subjects.
2. Provide targeted admissions and transfer services to interested MMAP students.
3. Consult and collaborate with MCCS regarding needed changes to the MMAP program and disseminate any such changes to all necessary staff on campus.


C. Both parties understand that to be eligible for acceptance to MMA, MMAP students must:

1. Complete the application process for the community college of their choice.
2. Sit for the writing and math ACCUPLACER Exam for initial course placement.
3. During their initial fall semester at a community college, initiate/reactivate their transfer application to MMA.
4. Successfully complete a minimum of 24 MMAP credit hours over the course of two semesters at a Maine community college.
5. Complete each required community college MMAP course with a C or better.
6. Forward high school transcripts, letter of recommendation, and first semester community college transcript along with a listing of second semester courses to MMA.

D. Both parties further understand that:

1. Any deviation from the academic classes and performance standards prescribed in Section C will result in the termination of the MMAP. Dismissed students may reapply the following year.
2. It may not be possible to satisfy the unique degree requirements at MMA in less than four years. Specific major courses may not be available in a desired sequence to allow transfer students to graduate in an accelerated timeframe.

Signed, this 6<sup>TH</sup> day of JUNE, in the year 2012, we, the undersigned, as the representatives of Maine Community College System and Maine Maritime Academy hereby demonstrate our commitment to full implementation of this Memorandum of Understanding. We acknowledge that this agreement will be valid three years from this date and may be repealed or renewed at the request of either party.

  
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John Fitzsimmons, President  
Maine Community College System

  
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William J. Brennan, President  
Maine Maritime Academy

**Addendum A.**  
**Prescribed MMAP Preparatory Course List by Community College**

**Central Maine Community College**, Auburn,  
(207) 755-5273

- English  
[ENG 021 Basic Writing](#) (assessment)^  
[ENG 030 Reading Workshop](#) (assessment)^  
[ENG 050 Intro to Academic Reading](#) (assessment)^  
[ENG 101 College Writing\\*](#) (ENG 050 or assessment)^
- Communications  
COM 100 Public Speaking\*
- Math  
[MAT 100 Intermediate Algebra](#) (assessment)^  
[MAT 122 College Algebra](#) (MAT 100 or assessment)^  
[MAT 132 Pre-Calculus\\*](#) (MAT 122 or assessment)^
- Science Elective w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- Humanities/Social Science Electives\*

**Eastern Maine Community College**, Bangor,  
(207) 974-4680

- **English**  
LAE 013 Introduction to Writing I (assessment)^  
LAE 021 Reading Skills (assessment)^  
ENG 101 College Composition\* (LAE 013 or assessment)^
- **Communications**  
SPE 101 Oral Communications\*
- **Math**  
MAT 117 Intermediate Algebra (LAM 009 or assessment)^  
MAT 119 College Algebra (MAT 117 or assessment)^  
MAT 125 College Algebra & Trigonometry  
MAT 217 Precalculus\* (MAT119)
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***



**Kennebec Valley Community College**, Fairfield,  
(207) 453-5131

- **English**  
ENG030 Introduction to Academic Reading (assessment)^  
ENG031 Introduction to College Writing (assessment)^  
ENG101 College Composition\* (ENG 031 or assessment)^
- **Communications**  
COM104 Introduction to Communication\*
- **Math**  
MAT031 Introduction to Algebra (assessment)^  
MAT119 Advanced College Algebra (MAT 031 or assessment)^  
MAT226 Precalculus\* (C or better MAT 119 or assessment)^
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***

**Northern Maine Community College**, Presque Isle, (207) 768-2785

- **English**  
ENG 010 Developmental Reading Skills  
ENG 012 Developmental Writing  
ENG 111 English Composition\*
- **Communications**  
COM 111 Speech\*
- **Math**  
MAT 064 Elementary Algebra  
MAT 125 College Algebra^  
MAT 151 College Algebra & Trigonometry (MAT 125 or special permission)
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***

**Southern Maine Community College**, So. Portland, (207) 741-5800

- **English**  
ENGL 050 College Reading (assessment)^  
ENGL 075 Basic Writing (assessment)^  
ENGL 100 English Composition\* (ENGL 050, 075)
- **Communications**  
ENGL 110 Oral Communications \*(ENGL 050, 075)
- **Math**  
MAT 050 Intro to Algebra (assessment)^  
MAT 145 College Algebra & Trigonometry (MAT 050 or assessment)^  
MAT 190 Precalculus\* (MAT 140 & 160 or MAT 145 or assessment)^
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***

**Washington County Community College**, Calais, (207) 454-1000

- **English**  
ENG098 College Writing  
ENG101 College Composition\*
- **Communications**  
ENG107 Speech\*
- **Math**  
MAT 092 Intermediate Algebra  
MAT130 College Algebra and Trigonometry
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***

**York County Community College**, Wells,  
(207) 646-9282

- **English**  
ENG 095 Reading and Writing Workshop (assessment)^  
ENG 101 College Composition\* (ENG 095 or assessment)^
- **Communications**  
SPE 101 - Oral Communications\*
- **Math**  
MAT 098 Intermediate Algebra (MAT 092 or assessment)^  
MAT 127 College Algebra (MAT 098 or assessment)^  
MAT 227 Pre-Calculus\* (MAT 127 or assessment)^
- **Science Elective** w/ lab - 4 credit #  
Bio, Marine Bio, Chem., Physics
- **Humanities/Social Science Electives\***

^- Students will be placed in appropriate writing and math courses after  
ACCUPLACER assessment. Cut scores for each test are standardized.

\*- Transfer credit with grade of C or higher.

#- Must be evaluated by MMA for transfer credit.

