



ADJUNCT FACULTY OBSERVATION

5 Skill Areas to Instruction

Faculty Member _____

Course Title _____

Section Number _____

Observation Date: _____

Number of Students Present _____

A. Preparation of Learning

(Set the stage, Connected with previous learning, Bridged to session objectives)

Effective _____ Evident _____ Not Observed _____

B. Focus on Topic

(Establish lesson objectives, Maintained relevancy, Employed appropriate teacher actions)

_____ Effective _____ Evident _____ Not Observed _____

C. Assessment and Adjustment of Learning

(Assessed for student learning, Adjusted to increase learning)

_____ Effective _____ Evident _____ Not Observed _____

D. Student Content Learning

(Incorporated active participation, Engaged students in summary, Tied to lesson objectives)

_____ Effective _____ Evident _____ Not Observed

E. Faculty Content Knowledge

_____ Shows Breadth and Depth to Teach Competencies
_____ Sufficient to Teach Competencies
_____ Insufficient to Teach Competencies

Description of strengths and/or concerns

F. Observation Summary

G. Faculty Member's Comments (if desired)

Observer's Name (Please Print)

Observer's Signature _____ Date _____

Faculty Member's Signature _____ Date _____

(By signing this form you are only acknowledging receipt of this written evaluation, not that you either agree or disagree with its contents).

ADJUNCT FACULTY SELF-ASSESSMENT

Faculty Member _____

Course Title _____ Section Number _____

Number of Semesters Taught for YCTC _____ Number of Times Taught This Course _____

Please respond to the following questions, using additional pages if necessary.

1. How do you plan the content and learning objectives for each class session?

2. How do you implement your teaching plan for each class session? (e.g. methods of presentation, classroom activities, audio-visual aids, etc.)

3. How do you assess the effectiveness of your teaching and your students' learning? What methods do you use in each class session and during the semester to determine your students' level of understanding of course material? How do you adjust your teaching plan based on the assessment?

4. What circumstances/conditions affected your teaching of this class, either positively or negatively? (e.g. preparedness of your students, classroom facilities/equipment, the textbook, time/length of class meeting, etc.)

5. How do you keep yourself current, both in your field of study and in effective teaching and learning strategies? (e.g. professional meetings/workshops, trade journals, advanced degrees, etc.)

Faculty Member's Signature _____ Date _____