

Policy Committee

Monday, April 2, 2018

9:30 a.m.- 11:00 a.m.

Clocktower Conference Room

Draft Minutes

1. Roll call

Present: Ernie Copley, David Susman, Amber Tatnall

Absent: Eric Bourque, Ellen Harford

2. Approval of the agenda:

Motion: EC; second DS

3. Approval of the minutes, 2/5/18

Motion EC; second DS

4. Updates

Amber reported out on the March College Council meeting.

5. Old Business

a. Termination Procedure (D)

Amber explained that the procedure was tabled at College Council, pending review by Finance & Administration. College Council had raised the question of why a procedure (operational) had been brought to Council for approval.

Discussion ensued.

b. Policy Audit update (D)

Amber reported that only three of approximately 40 policies have been returned to the committee. College Council is working on theirs. Academic Affairs is working on theirs, but are running behind. No word from any other department or division.

6. New Business

a. Committee membership for 2018/2019

Committee discussed who was planning to continue on the committee, in preparation for reporting to College Council in May. Amber sent a note to the Chair of Faculty Senate, indicating that we would need at least one new faculty rep next year. The committee will also need at least one staff rep.

7. Announcements

None.

8. Public Comment

None.

9. Adjournment

Motion: DS; second EC. Meeting adjourned at 9:40 a.m.

Note: In keeping with the College Council's Agenda Item Request Form, agenda items are coded as follows: **A**= Action Item; **C**=Committee Report; **D**= Discussion; **I**=Information Item