

York County Community College

Health & Safety Committee

Minutes 11/19/2009

In attendance: Maria Niswonger, Don Ayers, Gerrie Delaney, Tom Farrington, Ellen Harford, Annette Tanguay, David Susman,

Absent: Rhyan Romaine, Deb Dumond (who has opted out for this semester)

Recorder: Gerrie Delaney

The meeting was called to order at 1:03pm by Maria Niswonger, Chair

Minutes: The minutes from the meeting of 10/15/09 were reviewed. Annette made a motion to accept and Tom second the motion.

Agenda: The meeting's agenda was approved

New Business:

1. Annette checked with the Voice to see when next issue will be published. No date has been set. Annette will submit the Safety Tips to the Voice, after editing, for publication in their next issue.
2. Maria took the First Aid, AED, CPR training issue to College Council. Charlie Lyons will pursue cost and availability of training. Ellen brought up the possibility of getting a Grant from MMA. Ellen said that John Waterbury from MMA will be here in February. We will need to find out if this training will be for staff only or if students will be able to participate.
3. Science Lab Safety Training – Maria took it to College Council. Before it can be approved, Charlie Lyons wants to check with the Legal Department.
4. Don will make copies for us of the MCCC policies MCCC Smoking policy was also brought up and if non-smoking signs can be posted on the bulletin boards.
5. Don talked about the recent fire drill and said the building was emptied in approximately 3 minutes. According to the Well's Fire Department we did a good job emptying the building. Ellen asked who we should report to if someone is missing. It was discussed that faculty should take a head count

before leaving the classroom and then again once in the parking lot to make sure everyone is accounted for. Don will talk to Nancy Drouin about this before the new policy is written and implemented.

6. Ellen brought up health club and if that is something we should do or is it something for Student Affairs. We need more direction either from Charlie Lyons or Paula Gagnon before we do anything.

Old Unfinished Business: Health & Safety bylaw revisions

1. Scope of Work – we will delete the words “as a whole” from the first sentence. It was determined that we do not enforce but recommend any changes we come up with to College Council.
2. Level of Authority – the first sentence will now read “The Health and Safety Committee is responsible for making recommendations of the above items consistence with established Federal and State regulations to the College Council for submission to the President for final approval.”

Because of the time, Maria announced that we will continue the bylaw revisions at our next meeting.

Announcements:

The next meeting will be held December 17, 2009 in A201 Community Board Room.

The meeting was adjourned at 2:21pm