Policy Committee Minutes – 2/5/18

- Roll Call
  - Committee Members Present:
    - Ellen Harford
    - Ernie Copley
    - Amber Tatnall
    - Eric Bourque
    - David Susman
- Approval of Agenda
  - Ernie, David
- Old Business
  - Annual Policy Audit
    - Review of who "owns" policy groups
    - Suggested owner edits can be found on the separate list of policy codes
    - Due date of returned information from policy owners of March 31st 2018
    - Ask that owners make changes on a print copy
- New Business
  - Termination process/procedure
    - 60 days retain account information and then delete
    - Motion to Accept
      - Amber
    - Second
      - Ernie
    - Approved
- Announcements
  - None
- Public Comment
  - None
- Adjournment
  - Ernie, Susman