

**York County Community College
Health and Safety Committee Meeting Minutes
Thursday, February 25, 2010**

In attendance: Maria Niswonger, Don Ayers, Gerrie Delaney, Ellen Harford, Annette Tanguay, David Susman, Deb Dumond

Recorder: Maria Niswonger

The meeting was called to order at 1:00 pm by Maria Niswonger, Chair.

The minutes from the 1/21/10 meeting were reviewed. Gerrie motioned to accept. Annette seconded. All approved.

Today's agenda was approved.

New Business:

John Waterbury of the Maine Municipal Association gave a presentation on losses that the college has incurred over the last 3 years due to accidents (2007-2009). During that time frame, there have been a total of 6 incidents costing the college a total of \$30,609. The most common incident was due to falls (3) for a total of over \$29,000. John noted that most of this expense was due one fall that resulted in significant lost time. Overall, our losses were only 4% of the total for the MCCS. Our risks are low as determined by a facility inspection and statistical analysis of our reported incidents.

John also presented information about what Risk Management Services offer at www.memun.org. These include online safety training, grants and scholarships for safety enhancements, information on many other safety training courses, lists of best practices, safety "shorts" for educating employees, and a safety tip of the week. John can be reached at jwaterbury@memun.org. The chair of the YCCC Health and Safety Committee agreed to e-mail meeting minutes to John on a monthly basis.

Old Business:

1. Maria took the Lab Safety Policy to College Council on February 2, 2010. The document was approved with minor edits. The corrected document will be forwarded to the chair of College Council, Amber Tatnall, who will forward it to the president, Charlie Lyons.
2. The YCCC smoking policy was discussed. Student Senate will discuss the issue March 2, 2010. Many note that the current policy is not enforced. The possibility of making the campus smoke-free was raised. Some suggested that a survey should be done to find out what percentage of people would like a smoke-free campus. Discussion will continue.
3. The Health and Safety bylaw revisions were discussed for 10 minutes. Maria noted that it would be good to finish up the revisions at the next meeting so that they could go to College Council in April for approval.
4. Maria reported that Charlie Lyons is in favor of this committee including Wellness issues. The bylaws, as written, will easily include this.

Announcements:

1. Paulette Millette applied for a grant for 12 staff members to get first aid, CPR and AED training. This will be scheduled later this spring. She is searching for additional funds for training more staff and students.
2. There are two more meetings this semester: March 18 and April 15. The third Thursday in May is after graduation, so no meeting will be held unless there is need for a special meeting to be called.

Adjournment: Ellen motioned to end the meeting at 2:15pm. Don seconded. All approved.