

**York County Community College
Health and Safety Committee Meeting Minutes
Thursday, January 19, 2012**

In attendance: Maria Niswonger, Annette Tanguay, Nancy Phythyon, Gerrie Delaney,

Absent: Dana Petersen, Diane Dense, no third staff representative

Recorder: Maria Niswonger

The meeting was called to order at 1:05 pm by Maria Niswonger, Chair.

The minutes from the 12/15/11 meeting were reviewed. Nancy motioned to accept. Gerrie seconded. All approved.

Today's agenda was reviewed. Annette motioned to accept. Nancy seconded. All approved.

Old Business:

1. A new staff representative to replace Erin Haye has not been identified. Maria e-mailed one candidate from last spring who declined to serve. Maria e-mailed staff members who serve on College Council asking them to facilitate the selection of a staff volunteer.
2. Family Wellness Room: President Charlie Lyons is working with Facilities Manager Dana Petersen to estimate how much the changes will cost. The renovations did not occur over break because of Culinary Lab renovations and mold remediation work.
3. VISA accommodation letters state that faculty should accompany disabled students out of the building in the event of an emergency. Maria has approached Dean Paula Gagnon and the Faculty Union about the implications of these accommodation statements. Results are pending.
4. The Health and Safety bylaws statement on a recorder for the Health & Safety meetings was discussed. Gerrie motioned to change Article V, Section 2 from "The recorder for the Health & Safety Committee shall be the Committee Chair." to "The recorder for the Health & Safety Committee shall be a volunteer or an appointee by the senior administrator for the operational area." This will make the wording consistent with the YCCC College Council bylaws in Article V, Section 2 on page 22. Annette seconded. All approved.

New Business: none

Announcement: The next meeting will be on Thursday, February 16, 2012 at 1 pm in B109.

Adjournment: Nancy motioned to end the meeting at 2:15pm. Gerrie seconded. All approved.