

**York County Community College**  
**Health and Safety Committee Meeting Minutes**  
**Thursday, March 18, 2010**

**In attendance:** Maria Niswonger, Don Ayers, Gerrie Delaney, Ellen Harford, David Susman, Deb Dumond

**Absent:** Annette Tanguay, Tom Farrington

**Recorder:** Maria Niswonger

The meeting was called to order at 1:02 pm by Maria Niswonger, Chair.

The minutes from the 2/25/10 meeting were reviewed. Gerrie motioned to accept with one minor edit. Ellen seconded. All approved.

Today's agenda was approved.

**Old Business:**

1. Update on Lab Safety Policy. Maria Niswonger reported that the Lab Safety Policy was forwarded to College Council, reviewed by the system lawyer, and signed by Charlie Lyons. Minor edits were made in item 6, stating that if students do not abide by the policy, they should be asked to leave the lab, and if students don't leave, the administration should be contacted for assistance. Policy will be e-mailed to all.
2. Bylaw revisions were completed. Gerrie made a motion to accept. Don seconded. All approved. Maria will take them to College Council for approval on April 6, 2010.
3. The YCCC Smoking Policy was discussed. Maria introduced this topic to College Council on March 2, 2010 during the last 5 minutes of the meeting. A major concern is that the location of the current smoking area violates state law. It should be 20 feet away from any window or door. Council noted the concern and deferred further discussion to a later meeting. At today's Health and Safety meeting (March 18), it was also noted that smokers often smoke on other areas of the campus, scattering cigarette butts on the grounds. Alternate sites for the smoking area were considered, as well as the possibility of becoming a smoke-free campus. Concerns with safety, lighting, and cost of a relocated smoking area were discussed. Maria agreed to take these issues to College Council:
  - a. We recommend that the smoking area be relocated in compliance with state law.
  - b. We recommend that YCCC find a way to enforce the current policy.
  - c. We recommend that the administration commission a feasibility study to explore the possibility of becoming a smoke-free campus.
4. Wellness- deferred to next meeting because of time constraints.

**New Business:** none

**Announcement:** A fire drill is being planned by facilities in conjunction with the Director of Finance.

The next meeting is on April 15 at 1:00 in the Community Board Room. Don will be absent.

**Adjournment:** Ellen motioned to end the meeting at 2:15pm. Don seconded. All approved.