**Online Learning Committee**

**Minutes from 11/15/18**

Attendees: Steve Paulone, Doreen Rogan, Maureen Simmons, Claudette Dupee, Dianne Fallon, Amber Tatnall, Lisa Murphy

Approval of Minutes: Amber moved to approve, Lisa seconded, all approved

Review of Agenda: all approved

New Business:

1. Blackboard updates and upgrades (Collaborate, Ultra & Ally):
	1. Eric discussed the annual BB patch on December 24th.
	2. Eric told the group about the 3 new products available from Blackboard – Collaborate that will provide a synchronous option, Ultra that will be tablet and phone ready and Ally that evaluates content for accessibility.
	3. We then discussed reviewing Blackboard’s new options as well as Canvas, Jenzabar and Slack – possibly at January’s Professional Development activities. Any other suggestions can be emailed to Doreen and Eric.
2. Innovation Funds from MCCS – Academic Affairs is applying for innovation funds from the System Office to increase skills in online course and academic support through third part professional development opportunities, updating the Online Course Checklist, developing model courses and developing online orientation for faculty and students and creating a tiered online professional development sequence for online instructors and academic staff.

Old Business:

1. Handbook items reviewed:
	1. #1 Mission Statement – the group choose and tweaked a statement, it will be emailed out to the committee for any final edits before adoption at the January meeting.
	2. #6 Verifying Student Identity –Eric brought an updated statement that will be added to the handbook.

Meeting adjourned.