College Council

Tuesday, November 1, 2016

12:30-1:00 pm

Middle Cafeteria

Draft Minutes

Present: Charlie Galemmo, Paul Archer, Tom McGinn, Catherine Duclos, Sam Ellis, John Hall, Jess Masi, Nicholas Gill, Audrey Gup-Mathews, Jason Arey

Absent: Barbara Finkelstein, Samuel Kelley, Margaret Wheeler

1. Call to Order: Chair Charles Galemmo

Introduction of Bernie Alie, Notetaker

1. Approval of Agenda

 Motion to approve, seconded

 Passed

1. Approval of Minutes

 Motion to approve by Tom McGinn, seconded by Audrey Gup-Mathews

 Passed

1. Updates

4.1 President’s Update

 MCCS Board of Trustees will meet here on Nov. 15 & 16

 NEASC Final Report has not been written yet

4.2 Strategic Planning Committee (Nick Gill)

 John Hall was elected as a staff representative. We had 3 nominees, and 40 people voted. We were pleased with the turnout.

NEASC Focus Visit on Oct. 17 & 18. Thank you to all who attended on such short notice. Almost all Strategic Planning Committee members were able to attend.

 NEASC was pleased with the efforts we’ve made to include community representation while building our strategic plan. They were particularly impressed with our Portal. Opportunities for improvement include:

1. Fill the student seat on the Committee. Deidre Thompson in the Student Involvement Office has a couple of potential candidates. Nick has offered to meet with them to entice them to join.
2. Community participation. The Committee will be discussing ways to solicit community input at their Nov. 10 meeting.
3. Community awareness of documentation. Nick displayed the SPC pages on the Portal, pointing out the inclusion of committee meeting minutes, reports and AMR Recommendations. Sign-in to “My Pages” is not required; access to the SPC page is available to the public. However, not everyone knows to look there for it. Charles suggested a link be placed on the YCCC public website. Nick will check with Marketing to determine if this is possible.

4.3 Policy Committee (Ellen Harford)

 Maine Community College System has been updating policies. The Policy Committee will ensure that YCCC is in line with these updates. Included are: Freedom of Access (what the public can request), Service and Assistance Animals Policy, Dual & Concurrent Enrollment policy, and Overtime/Compensatory Time.

Although federal rules have changed regarding overtime availability, academic institutions have additional guidelines. Representatives from MCCS will hold meetings at each school with effected supervisors. Salary employees will still be salaried; they will not have to fill out timecards.

Update of the tuition waiver program for high school students is still being determined. Dual Enrollment vs. Concurrent Enrollment is being updated at the national level.

Access to updated policies are available for all employees via the Human Resources Handbook or the MCCS system. A member of the audience suggested that Ellen send an email alerting staff to the updated policies, so that those effected know to look for the updates.

Policy Committee is hoping to meet in Dec., date to be determined.

 4.4 Standing Committee Reports

 None.

5. Old Business

 None

6. New Business

 6.1 Election of Vice-Chair

 Charles nominated Paul Archer and Nick seconded.

 Approved.

7. Announcements

 1. Free flu clinic on Mon. Nov. 14

 2. VOTE on Tues. Nov. 8

 3. Today is the last day to purchase a paver for the new building. Even if you don’t have the money today, please let them know if you want to purchase one.

 4. Enrollment is up to 1827, an increase of 3.1%!!

How these numbers are calculated has been standardized across the MCCS system. Students who register but never show up for class are no longer included in the count. Our percentage increase would have been even greater if we were using the old system. Enrollment increase was greatest among high school students.

5. John Hall would like it noted that he is NOT Jason Goldstein, and does not have a new job. ;)

8. Public Comment

 None

9. Adjourned 1:00 pm

Next meeting Tues. Dec. 6.