**College Council**

Tuesday, March 1st, 2016 12:30 – 2:00 Middle Cafeteria\_\_\_\_\_\_\_\_

Draft Minutes

Present: Barbara Finkelstein, Dianne Fallon, Charlie Galemmo, Tom McGinn, John Hall, Jess Masi, Nicholas Gill, Paula Gagnon

Absent: Sam Kelley, Angela Nadeau, Jason Arey

1. Call to Order: 12:31
2. Approval of Agenda:

CG motion to approve; TM second. Approved

1. Approval of February 2016 College Council Minutes.

CG motion to approve; JM second. Approved

1. Updates
   1. President Update

Building Permit approved by town of Wells on 2/22/2016

Building RFP has already been sent out with closing date of 4/5/2016

Contractor will be selected by 4/30/2016

Looking to have building open for classes in September 2017

Fund raising is ongoing with over $2.6 million raised looking to start public phase of fund raising soon

Twenty-two Maine locations are looking at student success – trying to determine it on their own and system wide – could cost $75K or more

Budget process is continuing

Reviewing Maine Community Vision of York County

AVMA accreditation process being done over the next few days.

* 1. Strategic Planning Committee

Committee is having regular meetings and looking to have an event

Reviewing the MCCS and YCCC goals to ensure they are in alignment

Reviewing all data sources and planning to create a matrix to tie all three documents together.

* 1. Policy Committee

Committee is working on all policies. Currently working on Animal policy for both service and Vet Tech.

1. Old Business
   1. DF made motion to change constitution to replace Steering Committees seconded by PG Approved
2. New Business

6.1 Y111 Governance Structure

Nick explained that the committee is currently reviewing the governance and Organizational structure and updating them to reflect what is currently in place.

There is a question on the President’s Cabinet as to where they fall within the organization. CG made a motion to table the Organizational structure and send it back to the committee for review. TM seconded motion Approved

DF made a motion to add comments to the document determine exactly what the President’s office people are – Cabinet or staff and put them at the proper level within the document. Seconded by CG Approved

6.2 Y713.1 Mobile Device Policy

Mobile Device Policy – There seems to be questions of personal use of YCCC mobile devices and what should be considered acceptable use of YCCC mobile devices.

PG motioned to table the policy discussion and allow the Policy Team to clarify exactly what employee usage and acceptable usage are. Seconded by JS Approved

6.3 Request for Alumni Seat on College Council

CG made a motion to have the Alumni Association to have a seat on the college council – seconded by JS

The discussion contained the following items:

How the appointment should be handled

Does the Alumni belong to the Foundation or YCCC

How does the management structure work – for attendance of meetings

Need to review historical governance structure to help determine process

Someone needs to develop a full picture of accepting Alumni as member -- CG volunteered

CG withdraw motion – JM withdraw second

CG motioned to table until CG has more information available PG seconded Approved

1. Announcements

CCSSE survey packets are here – faculty has been notified – student only have to do the survey once – the value to YCCC will be in TRIO grants, Student Affairs and Strategic planning

April 1st there is a College Transition Summit of Guidance counselors from local high schools. There will also be a second meeting with the Adult Education people from the local area.

1. Public Comment

There was a question about the Use Policy – where is it handled – it is system or local. The answer was local

100% of the Vet Tech graduating students have job offers

1. Adjournment

Motion to adjourn: JM second: CG Adjourned at 1:22