

**York County Community College  
Health and Safety Committee Meeting Minutes  
Thursday, February 17, 2011**

**In attendance:** Maria Niswonger, Gerrie Delaney, Annette Tanguay, Nancy Phythyon, Bryan Carpenter, Don Ayers, Dana Petersen

**Absent:** Deb Dumond

**Recorder:** Maria Niswonger

The meeting was called to order at 1:00 pm by Maria Niswonger, Chair.

The minutes from the 12/16/10 meeting were reviewed. Nancy motioned to accept the minutes. Gerrie seconded. All approved.

Today's agenda was approved.

**Old Business:**

1. The meeting on January 20, 2011 was cancelled because only three people could attend. The agenda items were carried forward to today's meeting (February 17, 2011).
2. Don spoke about the smoking hut that might be built. It can be placed on pavement or a foundation at least 20 feet from the building, doors and windows. A location is being sought by Dana.
3. Don reported that this is the third and final year of the Sodexo contract for the cafeteria. The college will be interviewing for a new vendor for fall. Concerns are for healthy food choices, longer hours, reasonable, consistent pricing, and no lower limit on card transactions.
4. Annette reported that the Voice, the student newspaper, was not published last fall. Her safety article on Slips, Trips and Falls will be submitted for publication this spring. Students are working on a spring edition.
5. Members of the committee remain concerned that the YCCC community be educated about emergency procedures and communications on campus. New students received training from Don during orientation, but returning students, faculty and staff have not had any training this year. Nancy motioned that the college develop electronic training programs for these safety issues. Don seconded. All approved. Members will discuss and bring back more info to the next meeting. Maria will contact Paula on behalf of full-time and adjunct faculty. Nancy will ask on behalf of students, Ellen will ask on behalf of staff.

**New Business:**

1. The committee discussed proposed bylaw changes from College Council to clarify how members are selected for standing committees. The Health & Safety bylaws would state the following: The Facilities representative is appointed by the Facilities Director. The two faculty representatives are elected by the Faculty Senate. Three Staff representatives are elected by the Staff. One Student representative is elected by the Student Senate. Bryan motioned to approve the bylaw change. Gerri seconded. All approved.
2. The Workplace Wellness Award for \$500 for smoking cessation classes was discussed. Annette motioned that it be taken to College Council so that the college can appoint an appropriate person to run the program. Gerrie seconded. All approved. Maria will take the issue to College Council on March 1, 2011.
3. A Colorectal Cancer screening program for employees over 50 was proposed by Ellen. Nancy motioned for this proposal to be taken to College Council for implementation. Annette seconded. All approved. Maria will take this issue to College Council on March 1, 2011.

**Announcement:** The next meeting will be on March 17, 2011 at 1 pm in the Clocktower conference room.

**Adjournment:** Bryan motioned to end the meeting at 2:15pm. Gerrie seconded. All approved.