



PROGRAMS OF **study**

ACCOUNTING

ASSOCIATE IN APPLIED SCIENCE



The sequencing of courses in this program begins in the fall semester. Students entering in the spring or summer will likely take longer than two years to complete the program (unless in the accelerated program).

Program Description

The Accounting Program leading to an Associate in Applied Science Degree is designed to provide students with a realistic and practical foundation in general accounting practices. Graduates will have mastered a wide variety of accounting functions essential to modern business and non-profit offices. The graduate will possess knowledge of accounting functions, automated systems, as well as an understanding of overall business processes. The skills gained in the program prepare individuals for initial entry into, and advancement within, the accounting departments of organizations of any size. Graduates are also prepared for transfer to 4-year colleges or universities should they seek a CPA career track. Areas of study in addition to the general education requirements include accounting practices, quality customer service, budgeting, fund accounting, human resource management and supervision, business finance, and computer applications.

Program Learning Outcomes

Students who successfully complete the Associates in Applied Science degree in Accounting will be able to:

- Analyze contemporary business and financial issues, using critical thinking skills.
- Effectively demonstrate oral and written communication skills to convey essential business concepts.
- Demonstrate the ability to work both independently and as a team member in collaborative projects.
- Identify and describe principles of personal and community engagement appropriate for members of the business community.
- Describe and explain appropriate ethical behavior relevant to a variety of business environments.
- Demonstrate a recognition of the value of diversity in opinions, values, abilities and cultures in all business environments.
- Analyze, articulate and communicate business information using appropriate information technology.
- Define, measure, classify and report all major elements of the basic financial statements.
- Demonstrate the ability to record, analyze, interpret, and communicate accounting data for decision making and compliance with regulatory/governmental agencies.
- Describe and explain the relevant political, economic, regulatory, legal and ethical environment that governs the accounting profession.

Career Opportunities

Graduates from the program will be prepared to assume positions as (but are not limited to) management trainees, accounting clerks, assistant customer service representatives, documentation control clerks, accounts payable/receivable clerks, personnel coordinators, tellers, purchasing assistants, credit managers, warehouse managers, bookkeepers, and other positions requiring strong skills in accounting practices operations. Additionally, students from this program can transfer credits into a 4-year baccalaureate accounting or other business program.

ACCOUNTING, A.A.S.

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| Curriculum Requirements: 60 Credits | Credits | Grade | Semester |
|---|---------|-------|----------|
| First Year, Fall Semester (15 credits) | | | |
| ACC 111 Accounting I | 3 | | |
| BUS 110 Introduction to Business | 3 | | |
| CIS 115 Software Applications | 3 | | |
| ENG 101 College Composition | 3 | | |
| MAT 118 Quantitive Reasoning | 3 | | |
| First Year, Spring Semester (15 credits) | | | |
| ACC 112 Accounting II | 3 | | |
| ACC 150 Income Tax Accounting | 3 | | |
| ECO 110 Macroeconomics <i>or</i> ECO 120 Microeconomics | 3 | | |
| PHI 102 Ethics and Contemporary Society | 3 | | |
| Program Elective | 3 | | |
| Second Year, Fall Semester (15 credits) | | | |
| ACC 151 Accounting Software Applications | 3 | | |
| ACC 201 Intermediate Accounting I | 3 | | |
| ACC 204 Managerial Accounting | 3 | | |
| MAT 124 Statistics | 3 | | |
| SPE 101 Oral Communications | 3 | | |
| Second Year, Spring Semester (15 credits) | | | |
| ACC 202 Intermediate Accounting II | 3 | | |
| BUS 280 Business Capstone | 3 | | |
| FIN 150 Introduction to Investing | 3 | | |
| PSY 101 Introduction to Psychology <i>or</i> SOC 101 Introduction to Sociology | 3 | | |
| Open Elective List: | 3 | | |
| Program Electives (choose one) | | | |
| BUS 113 Introduction to Personal Finance | | | |
| BUS 260 Small Business Management | | | |
| FIN110 Principles of Finance | | | |
| FIN 170 Insurance and Risk Management | | | |

Articulation agreements exist between York County Community College and various colleges and universities. Please, contact Career and Transfer Services for information regarding these agreements.

DISCLAIMER

While every effort has been made to ensure accuracy, the college reserves the right to make edits due to errors or omissions or changes at any time with respect to course offerings, degree and program requirements addressed in this publication. The information provided is solely for the convenience of the reader, and the college disclaims any liability, which may otherwise be incurred.

ACCOUNTING, A.A.S.

Associate in Applied Science Accounting - Accelerated Degree Plan

This is a sample plan of courses for the accelerated 7-week schedule. It is not advised that you take more than 6 credits (2 courses) each 7 weeks if you work and have a family. Summer courses are in this plan if you wish to take more or less you can adjust per your need. Adjustments can be made based on your schedule outside of class, amount of transfer credits, and your experience in the field of study.

| Curriculum Requirements: 60 Credits | Credits | Grade | Semester |
|--|---------|-------|----------|
| First Year, Fall Term I (6 credits) | | | |
| BUS 110 Introduction to Business | 3 | | |
| ENG 101 College Composition | 3 | | |
| First Year, Fall Term II (6 credits) | | | |
| ACC 111 Accounting I | 3 | | |
| CIS 115 Computer Applications | 3 | | |
| First Year, Spring Term I (6 credits) | | | |
| ACC 112 Accounting II | 3 | | |
| MAT 118 Quantitative Reasoning | 3 | | |
| First Year, Spring Term II (6 credits) | | | |
| ACC 150 Income Tax Accounting | 3 | | |
| PHI 102 Ethics and Contemporary Society | 3 | | |
| First Year, Summer Term I (3 credits) | | | |
| ECO 110 Macroeconomics <i>or</i> ECO 120 Microeconomics | 3 | | |
| First Year, Summer Term II (3 credits) | | | |
| Program Elective | 3 | | |
| Second Year, Fall Term I (6 credits) | | | |
| ACC 151 Accounting Software Applications | 3 | | |
| SPE 101 Oral Communications | 3 | | |
| Second Year, Fall Term II (6 credits) | | | |
| ACC 201 Intermediate Accounting I | 3 | | |
| PSY 101 Introduction to Psychology <i>or</i> SOC 101 Introduction to Sociology | 3 | | |
| Second Year, Spring Term I (6 credits) | | | |
| ACC 204 Managerial Accounting | 3 | | |
| Open Elective | 3 | | |
| Second Year, Spring Term II (6 credits) | | | |
| BUS 280 Business Capstone | 3 | | |
| FIN 150 Introduction to Investing | 3 | | |
| Second Year, Summer Term I (3 credits) | | | |
| MAT 124 Statistics | 3 | | |
| Second Year, Summer Term II (3 credits) | | | |
| ACC 202 Intermediate Accounting II | 3 | | |

Program Elective List: (choose one)

BUS 113 Introduction to Personal Finance
 BUS 260 Small Business Management
 FIN 110 Principles of Finance
 FIN 170 Insurance and Risk Management