



YORK COUNTY COMMUNITY COLLEGE

Availability of Employees for Information Dissemination Purposes

York County Community College is required to designate an employee or group of employees to assist enrolled or prospective students in obtaining all of the information specified below. If the College has designated one person for an area of responsibility, that person shall be available, upon reasonable notice, to any enrolled or prospective student throughout the normal administrative working hours listed. If more than one person, often an entire office, is designated, their combined work schedules have been arranged so that at least one of them is available, upon reasonable notice, throughout the normal administrative hours posted.

- Institutional and federal financial aid information – Office of Financial Aid (207) 216-4410 finaid@yccc.edu
- Employee Information – Director of Human Resources (207) 216-4300
- Accreditation, approval and licensure of Institution and Programs – Barbara Owen, Chief of Staff/Dean of Administration (207) 216-4435
- Students with disabilities – Disability Services Coordinator disabilityservices@yccc.edu
- Gainful employment information – Director of Financial Aid (207) 216-4410 finaid@yccc.edu
- Campus safety and security information – Chris Burbank, Director of Safety & Security (207) 216-4443 saftey@yccc.edu
- Admissions – Office of Admissions (207) 216-4409 admissions@yccc.edu
- Graduation and Retention Rates – Amber Tatnall, Associate Dean of Assessment & Planning (207) 216-4392
- Registration and Records (207) 216-4401 record@yccc.edu
- Health record requirements – Office Registration & Records (207) 216-4409 admissions@yccc.edu
- International students – Office of Admissions (207) 216-4409

Otherwise, inquiries should be directed to:

Barbara Owen

Chief of Staff/Dean of Administration

bowen@yccc.edu

(207) 216-4435