

- 1) York County Community College will use no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

York County Community College received \$278,265.00 on April 25, 2020 from the Department pursuant to the institution's Certification and Agreement for Emergency Financial Aid Grants to Students.

- 2) York County Community College has distributed to students the amounts indicated below under Section 18004(a)(1) of the CARES Act:

Report	Report Date	Amount Distributed as of Report Date
30 day report:	Monday, May 25, 2020	\$39,406.00
45 day report:	Thursday, July 9, 2020	\$39,406.00
90 day report:	Sunday, August 23, 2020	\$84,418.00
135 day report:	Wednesday, October 7, 2020	\$108,218.00
180 day report:	Saturday, November 21, 2020	\$262,569.00
Final report:	Tuesday, December 8, 2020	\$278,265.00
270 day report:	Friday, February 19, 2021	--
315 day report:	Monday, April 5, 2021	--
360 day report:	Thursday, May 20, 2021	--

- 3) The estimated total number of students at York County Community College who are eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act are provided below:

Report	Report Date	Est of Title IV Eligible Students
30 day report:	Monday, May 25, 2020	579
45 day report:	Thursday, July 9, 2020	579
90 day report:	Sunday, August 23, 2020	757
135 day report:	Wednesday, October 7, 2020	593
180 day report:	Saturday, November 21, 2020	600
Final report:	Tuesday, December 8, 2020	600
270 day report:	Friday, February 19, 2021	--
315 day report:	Monday, April 5, 2021	--
360 day report:	Thursday, May 20, 2021	--

- 4) The total number of York County Community College students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

Report	Report Date	Number of Recipients as of Report Date
30 day report:	Monday, May 25, 2020	45
45 day report:	Thursday, July 9, 2020	45
90 day report:	Sunday, August 23, 2020	72
135 day report:	Wednesday, October 7, 2020	88
180 day report:	Saturday, November 21, 2020	187
Final report:	Tuesday, December 8, 2020	195
270 day report:	Friday, February 19, 2021	--
315 day report:	Monday, April 5, 2021	--
360 day report:	Thursday, May 20, 2021	--

5) York County Community College used the following methods to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

a) For Round 1:

- i) The college identified who was enrolled in the Spring 2020 term, had completed a FAFSA, and appeared to meet the general eligibility requirements to receive financial aid. 579 students were notified by email on May 4, 2020 (YCCC email) about the availability of funding and were encouraged to complete the on-line application by a priority filing date of May 9, 2020. These students were also sent a text alerting them to the email.
- ii) For those applications received as of the deadline, eligibility to receive funding was confirmed and funds were awarded to students. The award amount was the lesser of \$2,500 or the amount the student requested, in accordance with college administration policy.

b. For Round 2:

- iii) The college identified who was enrolled in the Summer 2020 term, had completed a FAFSA, and appeared to meet the general eligibility requirements to receive financial aid. 178 students were notified by email on July 22, 2020 (YCCC email) about the availability of funding and were encouraged to complete the on-line application by a priority filing date of July 29, 2020.
- iv) For those applications received as of the deadline, eligibility to receive funding was confirmed and funds were awarded to students. The award amount was the lesser of \$2,500 or the amount the student requested, in accordance with college administration policy.
- v) Students were also notified that funds would be available for the Fall 2020 semester.

c. For Round 3:

vi.)The college identified student similarly to the steps above for Fall 2020 students. CARES funds were then refunded to students for Fall 2020.

6) **SAMPLE EMAIL TO STUDENTS:** York County Community College students who were enrolled and had completed a Free Application for Federal Student Aid and appeared to meet the US Department of Education’s “[Basic Eligibility Criteria](#)” were sent the following email to their YCCC student email addresses:

Federal CARES Act Grant

YCCC is partnering with the U.S. Department of Education to distribute Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to students in financial need due to unexpected expenses related to disruption of campus operations due to coronavirus, including food, housing, course materials, technology (including computer and internet access), health care, and child care.

DEFINITION OF CAMPUS DISRUPTION: YCCC was forced to close its doors because of the coronavirus, and as a result, students who were attending Spring 2020 classes. These funds are intended to assist this population, as well as students planning on attending Summer 2020 classes.

WHO QUALIFIES FOR THIS GRANT FUNDING?:

For **degree/certificate seeking students** who experience **unexpected expenses related to disruption of campus operations** defined above due to coronavirus include:

Priority consideration will be given to students who are attending Spring 2020 classes, or Students who enroll and attend Summer 2020 classes. This cohort of students will receive second priority.

These funds are limited and will be awarded on a first-come, first-serve basis. Other funding may become available for the 2020-21 awarding cycle that starts in the Fall 2020.

As we want to make these limited funds available to as many students as possible, students who previously received other emergency funds through the college may be considered lastly.

WHO IS NOT ELIGIBLE FOR THIS GRANT FUNDING?

Non degree/certificate students

DO I HAVE TO DO ANYTHING ELSE?:

Spring and Summer students must demonstrate eligibility to participate in federal financial aid programs, and IF YOU HAVE NOT DONE SO, one way to do that is to **complete the Free Application for Federal Student Aid (FAFSA):** www.fafsa.gov .

HOW & WHEN WILL PAYMENTS BECOME AVAILABLE?:

Once a committee has determined the awardees and amounts of each award, checks will be mailed by our Business Office in early May, and directly to the student's primary address that YCCC has on file.

APPLICATION PROCESS & PRIORITY FILING DATES?:

Students who file the application on or by the priority filing date of midnight on May 9, 2020 will be considered first. Applications filed after that date will be considered secondly, until funds have been depleted. Please be thoughtful when considering the amount you need in the emergency funds application. If you have questions: finaid@yccc.edu .

Apply for the Federal CARES Act Grant by logging into your YCCC Portal: <https://my.yccc.edu/ics> . Once logged in, click on "Campus Services", then "Financial Aid" , and on the left vertical tool bar, and "CARES Act Grant" on that same vertical tool bar.

If you have questions related to this and/or other financial aid programs: finaid@yccc.edu

Financial Aid Department
York County Community College
112 College Drive
Wells, ME 04090
Main: 207-216-4403 or 4410
Fax: 207-641-0837
Email: finaid@yccc.edu

- 7) Students who completed the YCCC CARES Act Emergency Funds Request were provided with the following instructions, directions, and guidance when accessing the on-line application:

CARES Act Emergency Funds Request

CARES Act emergency funds are for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to the coronavirus, such as food, housing, course materials, technology, health care and child care expenses.

Eligibility Criteria

Because CARES Act emergency funds are federally-funded, eligibility is restricted by the U.S. Department of Education to students who could file a Free Application for Federal Student Aid (FAFSA) and meet the general eligibility criteria below.

To be eligible, you must:

- Be currently enrolled in a degree or certificate program at the College;
- Have a high school diploma, home school diploma, or GED;
- Be making satisfactory academic progress;
- Not owe a refund on a federal Title IV education grant;
- Not be in default on a federal Title IV education loan;
- Be a U.S. citizen, permanent resident, or other eligible non-citizen;
- Not have fraudulently exceeded federal Title IV education loan limits;
- Be registered with the Selective Service if male and required to register;
- Have a valid Social Security Number;
- Not have a federal or state conviction for using or distributing illegal drugs while receiving federal Title IV education assistance

Additionally, students who were enrolled exclusively in an online program as of March 13, 2020 are not eligible to apply for funding.

Completing this request form is not a guarantee of funding; each request will be reviewed and students will be notified of the status of their request.