

New Student VA Benefits Checklist

Chapter 30 (Active Duty) and Chapter 1606 (Selected Reserves)

Complete an Application for Education Benefits ([VA Form 22-1990](#)), please be sure to scroll to the bottom of the page for the applicable forms.

Submit your application and a copy of your DD-214 or NOBE (Notice of Basic Eligibility) (whichever is applicable) to:

VA Regional Office
P. O. Box 4616
Buffalo, NY 14240-4616

After enrolling in classes, complete a Request for Certification Form and submit to the Financial Aid office. This form needs to be completed every semester in order for you to receive your educational benefits.

Submit Department of Defense form to report kicker benefits (if applicable).

Note: If you have used your education benefits at another institute of higher learning, you must complete form [VA Form 22-1995](#) and mail it to the above address. Please be sure to scroll to the bottom of the page for all of the pertinent forms.