



# YORK COUNTY COMMUNITY COLLEGE

## Intent to Graduate Form

Please return this form to YCCC Records Office  
Email: [records@yccc.edu](mailto:records@yccc.edu)  
Telephone and Fax: (207) 216-4402 and (207) 216-4401  
Mail: 112 College Drive, Wells, ME 04090

Please print your full name **EXACTLY** as you wish it to appear on your Diploma and the Commencement Program:

**Name:** \_\_\_\_\_

Address to use for communication from the college. \*Your diploma will be mailed here:

**Street:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

We will email/text further information about the Commencement ceremony and all things “graduation” so make sure you provide ones you will check. Also, if you graduate in August or December, but want to participate in the ceremony the following spring, you will want to use an email other than your YCCC account if you are no longer taking YCCC classes, as that account will be disabled. If you need to update any of the information on this form, or have questions, please email [records@yccc.edu](mailto:records@yccc.edu).

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Expected Completion Date: (Check one)**  
 December     May     Summer

**Major:** \_\_\_\_\_

**Do you intend to participate in the Commencement Ceremony in May?**    Yes\_\_\_\_\_    No\_\_\_\_\_

If YES, make sure you check your email in April for info on caps/gowns, and tickets.

### Cap & Gown Info Needed

Height: \_\_\_\_\_

Weight: \_\_\_\_\_

Gender: \_\_\_\_\_

**Would you like to receive information about the YCCC Alumni Association?** Yes\_\_\_    No\_\_\_

### Family Educational Rights and Privacy Act: Disclosure of Directory Information

Students who requested their Directory Information be excluded from publication waive this exclusion for the purposes of commencement activities. Commencement activities can include: printing name/photo in commencement pamphlet, newspapers, website or other public releases as well as announcing graduate’s name at the ceremony. *Students not wishing their Directory Information be released for Commencement Activities should contact the Enrollment Services Department in writing, notation on this form” is not appropriate”.*