

Certification for Multi-Institutional Student Enrollments in the State of Maine

1. Name of Student _____
2. VA File # _____
3. Name/Address of Institution Granting Degree/Diploma/Certificate (Parent Institution)

4. Student's Current or Intended Program _____

CERTIFICATION

I certify that the above named student:

- a. is currently a degree/diploma/certificate seeking student
- b. has permission to take the course(s) listed below
- c. credits or clock hours for this course(s) will transfer to this institution and
 apply in full toward the graduation requirements from this institution or meet the prerequisite requirements for courses that will be taken in this student's current or proposed program if they have not been officially accepted by this institution.

Name/Address of Institution Where Course(s) Will Be Taken (Non-Parent Institution)

Courses:

Course Title	Course Code	Credit/Clock Hours
_____	_____	_____
_____	_____	_____
_____	_____	_____

_____ Signature of VA Certifying Official	_____ Title	_____ Date
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RELEASE STATEMENT

I give permission to _____ (Parent Institution) where I am a degree/diploma/certificate candidate to request an official record of the grades received in the above course(s) from _____ (Non-Parent Institution). In giving this permission I agree to the informal calculation of a combined grade point average that will be used to determine the completion of future 315 forms. Additionally, I agree to follow up on the action created by this release statement to ensure that the grades are submitted to the parent institution in a timely manner so that future VA Enrollment Certification forms can be properly completed on my behalf. I understand that failure to ensure the timely delivery of the grades may delay the receipt of my VA educational assistance benefits. I further understand that a "combined GPA" that does not conform to the academic progress standards of the parental institution will prohibit, for VA benefit purposes, the further inclusion of course work taken at other institutions for a full calendar year or the successful completion of 24 credit hours at the parent institution, whichever occurs first, for two-year and longer programs or six months/12 credits for programs that are less than two years in length.

_____ VA Student Signature	_____ Date
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Special Note to VA Benefit Recipients- Many institutions require a "C" grade in courses before transferring and applying the credits earned at another institution. Check with officials at your parent institution about their policy.